



Hillsboro Parks and Recreation Commission Minutes
Regular Session

May 22, 2018 7:00 a.m.
Parks & Recreation Office

The Hillsboro Parks and Recreation Commission met in regular session. Present were Parks and Recreation Commissioners Gwynne Pitts, Ken Phelan, Lynn Scheller, Nickole Vargas, Jon-Michael Kowertz, and Marilyn Helzerman; City staff Dave Miletich, Jeroen Kok, Mary Loftin, Ken Pipher, Sean Morgan, Sarah Delepine, Scott Crowell, John Eastburn and Karen Edwards; K.L. Wombacher, Hillsboro Hops

Commission Chair Pitts called the meeting to order.

Citizen Communication: None

Minutes:

Motion was made by Vargas and seconded by Scheller to approve the minutes of the Regular Meeting on April 10, 2018 as written. The motion was approved unanimously.

Reports/Presentations:

Thinking Differently About Parks Maintenance: Eastburn informed the Commissioners the decision was made to convert some of the part time labor budget into full time positions, resulting in less seasonal help during the summer months. The focus is on customer service so Maintenance staff looked at what our customers request in parks. They are also evaluating how each park area is used. They are improving efficiency with landscape techniques. Unused areas will see lower maintenance levels. Development staff are including Maintenance staff in designing new parks.

Volunteer Program Update: Delepine and Crowell thanked the Commissioners for their volunteer service to the City and gave them a small gift. They presented the highlights of their program. Grassroots Hillsboro – a volunteer project the last Saturday morning of each month at various parks. Project Pride – This year's project will include families of LGBTQ teens on June 3, 2018. Volunteer Heroes – Lisa Yoon, Arden Sheets, Peggy Bateman and Wolfgang Dempke were noted. Commissioner Kowertz suggested nominating this program for an award with a recreation agency.

Draft of 2018-19 CIP Plan: Kok stated the plan includes; 1. New Projects 2. Acquisition 3. Carry-over projects. Highlights include a connection between the Patterson Street site and Noble Woods Park and planning for the future. Consensus was positive. The SDC fees are still strong. Kok will invite City Economic Development Director, Dan Dias, to give a presentation at a future meeting. Kok asked the commissioners to contact him if they have any questions or additions to the plan. The vote to adopt the plan will be at the next meeting.

Hops Update: K.L. Wombacher, President and General Manager of the Hillsboro Hops, reported the front office staff has grown to seventeen fulltime and five seasonal employees. New sponsors, a new data team, new uniforms and more community engagement programs have been added. The Hops are excited to have a Latino focus employee named Lúpulos for five games this season. The Hops Fund is building a youth baseball field at Glencoe High School. The Kids Club will have events at every game for kids. The Fun Fest for City of Hillsboro employees and families will be hosted at GFRC on August 1, during the day and end with a Hops game in the evening. The Hops hope to host the PAC 12 post season tournament in the future.

Community Center @ 53rd Update: Miletich reported Swinerton Builders was chosen as the contractor to build the recreation center. They have experience with cross-laminated timber. The design will include wood with clean lines. Staff is planning ways to program rooms to give the architects design necessities. Construction costs, adding utilities, fire access, storm water treatment, crosswalks and new road entrance have increased so it will affect the final building design and square footage.

Director/Manager Update: Miletich informed the commissioners that the June 12 meeting will be at Jackson Bottom Wetlands and consist of a one hour meeting and one hour tour.

Pipher stated the 2018-19 budget should be adopted by the City Council in June. Some of the requests are:

- 15 passenger van
- SHARC fitness equipment
- Purchasing the ice rink (instead of renting one each year)
- Funding for the Special Events team to take over Pix in the Park and the Sister City program.
- \$3.5 million to begin land acquisition for the Crescent Park Greenway Trail
- New FT position - Administrative Support Specialist at the Senior Center

The posting for the Culture, Arts & Events Senior Manager closes on May 31.

Old Business: None

New Business:

The Commission considered forwarding a request to City Council to approve the Reed's Crossing Greenway Development Agreement. The greenway will be designed to the City's specifications and built by the GLC-South Hillsboro, LLC in exchange for a \$1.5 million SDC fee credit. The developer will pay the additional \$800,000 cost of the project. Construction will be June – September, 2018. Motion was made by Scheller and seconded by Vargas to forward the recommendation. The motion passed unanimously.

Information Items:

Reed's Crossing Park Public Meeting – May 22, 6pm, Rosedale Elementary School
Rood Bridge Boat Launch VIP Opening – June 9, 10am, Rood Bridge Park
Hops Opening Game, June 20 – PRC Dinner at 5:05pm

There being no other business, Commission Chair Pitts adjourned the meeting.

ATTEST: _____
Recorder

Chair